

EXCLUSIVE PROPERTY MANAGEMENT AGREEMENT

1 For and in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and
2 sufficiency of which is hereby acknowledged,

3 _____ (hereinafter referred to as "Owner"),
4 and **Summit Property Management, LLC** as broker/firm and its affiliated
5 licensees (hereinafter collectively referred to as "Broker") do hereby enter into this Exclusive Property Management Agreement
6 ("Agreement"), this _____ day of _____.

7 **WHEREAS, Owner owns that certain real estate property described as follows:** All that tract of land known as:
8 _____ (Address),
9 _____ (City), Tennessee, _____ (Zip), as recorded in _____
10 County Register of Deeds Office, _____ deed book(s) _____ page(s) and/or
11 _____ instrument number, and further described as:
12 _____
13 together with all fixtures, landscaping, improvements, and appurtenances, all being hereinafter collectively referred to as the
14 "Property."

15 **1. TERM.** Broker shall have the exclusive right to manage the Property for the period of _____
16 beginning on _____, _____ and shall continue through and including _____,
17 ("Agreement Term"). If either party does not provide written notice of termination 30 days prior to the end of the
18 Agreement Term, the Agreement shall continue and may only be terminated with 30 days' written notice from either party.
19 If Owner terminates this Agreement without legally sufficient cause or Broker terminates this Agreement with legally
20 sufficient cause prior to expiration of the Agreement Term, Owner shall pay Broker an amount equal to the compensation
21 Broker would have been entitled to receive during the balance of the then-existing term of this Agreement, taking into
22 account any rental agreements in effect at time of such termination. Broker may deduct the full amount of such fees from
23 any monies coming to Broker which would be due to Owner.

24 **2. LEASES.** Any lease agreement will be in writing, with the basic terms being: a lease period of _____ months at a
25 monthly rental rate of \$ _____ (_____ Dollars), or such other terms agreeable to
26 the parties.

27 **3. BROKER'S DUTIES.** Owner agrees that Broker is authorized to receive on behalf of Owner all notices, offers, and other
28 documents incidental to the lease and management of the Property which is covered by this Agreement. Owner agrees
29 that such receipt by Broker may be deemed to be receipt by Owner if such documents so provide or if the law so requires.
30 Owner agrees to keep Broker informed of Owner's whereabouts in order for Broker to promptly forward all such notices
31 and other information to Owner.

32 Owner authorizes Broker and/or its affiliated Licensees and any duly authorized key holder key entry access to the
33 Property. Owner represents that adequate insurance will be kept in force to protect Owner in the event of any damage,
34 losses or claims arising from entry to Property by persons through the above use of the key and agrees to hold Broker, its
35 licensees, salespersons and employees harmless from any loss, theft, or damage incurred as a result of showings, Open
36 Houses or other authorized entry thereof.

37 Broker is authorized to manage the Property to the best of Broker's ability, devoting thereto such time and attention may
38 be necessary including the following authorizations:

- 39 1. Broker is authorized to negotiate, prepare, and execute all leases, including all renewals and extensions of
40 leases and to cancel and modify existing leases on behalf of the Owner.
- 41 2. Broker is authorized to provide notices of termination of tenancies at the end of the lease terms and/or in a
42 month-to-month tenancy situation according to the terms of the lease agreement; and to disseminate such other
43 notices as are appropriate.
- 44 3. Broker is authorized to collect the rents due or to become due and give receipts therefore within 30 days.
- 45 4. Broker is authorized to retain such amounts from Owner's rental proceeds as may be necessary from time to
46 time to pay expenses associated with the management and operation of the Property for which Owner is
47 responsible hereunder. Broker will establish and maintain a fund on Owner's behalf in the amount of
48 \$ **0.00** from which expenses may be paid, but Owner acknowledges and understands that Broker may

49 from time to time retain additional amounts which are reasonably necessary and will notify Owner in writing in
50 advance. Upon commencement of this Agreement, Owner shall remit to Broker the sum of \$ 0.00 to be
51 deposited in the fund as an initial deposit. This fund is fully refundable (less unpaid balances and unpaid invoices)
52 upon termination of agreement with legally sufficient cause.

53 5. Broker is authorized to negotiate partial refunds with tenant if, in Broker's reasonable opinion, the tenant's use
54 and enjoyment of the Property has been or will be materially and adversely affected as a result of a defect in the
55 condition of the Property (such as a repair to the electrical, plumbing, sanitary, heating or ventilating facilities or
56 a major appliance that cannot be made reasonably and promptly).

57 6. Broker is authorized to make arrangements on Owner's behalf for any repairs which, in Broker's opinion, may
58 be necessary to preserve, maintain and protect the Property; provided, Broker may not make arrangements for
59 any repairs that exceed \$ 350.00 without prior approval of Owner, except that in case of an emergency,
60 Broker may, without prior approval, make arrangements for whatever expenditures on behalf of Owner that are
61 reasonably necessary to preserve the Property, prevent further damage from occurring, or to provide essential
62 services to tenant.

63 7. Broker is authorized to charge tenant reasonable administrative fees permitted by law and retain any such fees,
64 including but not limited to, fees to cover the costs of processing tenant rental applications. If tenant leases provide
65 for late payment fees and/or returned check fees, such fees, when collected by Broker, shall belong to Broker.

66 **4. OWNER'S DUTIES AND REPRESENTATIONS.** Owner represents that Owner: (a) presently has title to the Property
67 or has full authority to enter into this Agreement; (b) warrants and covenants that on the date of this Agreement the Property
68 is habitable, meets all governmental requirements and codes for habitation and rental, including ensuring all smoke
69 detectors are in proper working condition; (c) will cooperate with Broker to lease the Property to prospective tenant; (d)
70 will make the Property available for showing at reasonable times as requested by Broker; (e) will provide Broker with
71 accurate information regarding the Property (including information concerning all adverse material facts pertaining to the
72 physical condition of the Property); (f) is responsible for all costs and expenses associated with the maintenance and
73 operation of the Property; (g) is responsible for timely payment of all property taxes, mortgage payments, governmental
74 or owners' association assessments associated with the Property, and any other expenses which could become a lien against
75 the Property; (h) will promptly notify Broker in the event that Owner receives any notice(s) from the holder of any loan or
76 from any other lien holder of any kind during the term of this Agreement, regarding a default in payment threatened
77 foreclosure or the filing of a foreclosure proceeding; (i) is offering Property for rent without regard to race, color, creed,
78 religion, sex, handicap, familial status, national origin, and any other law relating to discrimination and (j) is responsible
79 for filing any appropriate suits for a breach under a lease unless otherwise agreed to in writing. *[Check all that apply. The*
80 *sections not marked shall not be a part of this Agreement.]*

- 81 Owner is responsible for winterizing exterior and interior features of the Property;
- 82 Owner is required to refund Broker for any utility balance in the event utilities are switched into Broker's name or
83 Broker's firm's name;
- 84 Owner shall provide funds to Broker promptly upon Broker's request for any cost or expense for which Owner is
85 responsible that Broker, in Broker's discretion, incurs on Owner's behalf, including but not limited to, emergency
86 maintenance and repairs, utilities, owners' association dues and assessments; and further pay interest at a rate of
87 _____ percent (___%) per year on the amount of any outstanding balance thereof not paid to Broker
88 within _____ days of Broker's written request therefore;
- 89 Owner is responsible for applicable lawncare services for the Property while Property is vacant.
- 90 Owner is responsible for applicable pest control services for the Property.

91 **5. COMPENSATION.** Broker shall be compensated on the following basis:
92 **A. Terms.** Owner agrees to pay Broker a commission of *[Check one. The sections not marked shall not be a part of this*
93 *Agreement.]*:

- 94 1. \$ _____ or _____% of the monthly rents to be paid, which shall be **due and payable upon**
95 **occupancy by a tenant.** This compensation amount shall be based on the total amount of rent to be paid over the
96 lease term.
- 97 2. \$ _____ or _____% of the monthly rents paid, which shall be **due and payable upon a tenant's**
98 **monthly payment of rent.** This compensation amount shall be based on the total amount of rent to be paid and
99 shall be payable over the lease term.

100 3. \$ _____ due and payable upon occupancy by a tenant and _____% of the monthly rents
101 paid, which shall be **due and payable upon a tenant's monthly payment of rent**. This compensation shall be
102 based on the total amount of rent to be paid over the lease term.

103 **Any ongoing compensation obligations as referenced above shall survive the termination of this Agreement.**

104 C. **Enforcement.** Owner agrees to pay all reasonable attorney's fees together with any court costs and expenses which
105 real estate firm incurs in enforcing any of Owner's obligations to pay compensation under this Agreement. The parties
106 hereby agree that all remedies are fair and equitable and neither party will assert the lack of mutuality of remedies as
107 a defense in the event of a dispute.

108 **6. HOMEOWNER/ CONDO ASSOCIATION**

109 Name of Association: _____

110 Name of Association Property Manager: _____

111 Property Manager address and phone number: _____

112 Association website address, if any: _____

113 7. **CONDITION OF PROPERTY.** Owner certifies that unless provided otherwise herein, all systems and fixtures are in
114 working condition. Upon the execution of this Agreement, Owner will provide two sets of keys for the Property and
115 ensure that the Property is clean and the grounds are in good condition. Owner shall maintain adequate fire and extended
116 insurance coverage on the Property, and Owner will, at all times, maintain landlord's liability insurance, at Owner's
117 expense, for Owner and will cause Broker to be named as additionally insured under such liability insurance against any
118 and all claims or demands whatever arising out of, or in any way connected with, the operation, leasing and maintenance
119 of the Property, including Property damage. Owner will provide Broker with evidence of such insurance coverage prior
120 to date of occupancy of tenant and provide at least annually a copy of such insurance policy or policies to Broker upon
121 Broker's request; Name of Insurance Agent: _____; Telephone no.: _____.

122 **EXCEPTIONS:**

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129 8. **PETS.** Tenant (*check one of the following*) shall not be allowed to bring Pets onto the Property shall be allowed to bring
130 pets onto the Property and a pet fee pursuant to the terms of the lease agreement. If pets are allowed on the property, there
131 shall be a nonrefundable fee of \$ _____ (_____ Dollars) per pet payable pursuant to the
132 terms of the lease agreement and Owner approval. Maximum number of pets allowed on Property is _____ pets.
133 Maximum size of pets allowed on Property is _____ pounds. Owner understands that whether or not pets are allowed,
134 a person with a disability has the legal right to be accompanied by a service/assistance animal in the Property, and that
135 such person would be liable for any damage done by the service/assistance animal to the Property. Owner must comply
136 with all state and federal laws.

137 9. **RECEIPT AND PAYMENT OF FUNDS.** Broker is authorized to accept from tenant all rents, security deposit(s), and
138 pet fee(s) and deposit such in a trust or escrow account maintained by Broker.
139 However, Broker will not be held liable in event of bankruptcy or failure of a depository. Broker shall distribute funds
140 from deposits in accordance with the executed lease agreement. Broker shall distribute to Owner any rent and fee(s)
141 received as follows:

142 **Broker shall distribute monthly statements of receipts and expenses and any rent and fee(s)**
143 **received on or about the 15th day of each month as follows:**

144 **Broker**

145 **Vendor(s), utility providers & any other parties who have rendered services for the property**

146 **Owner**

149 **10. AGENCY.**

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150 This document creates an agency relationship between Broker and Owner.

- 151 a. **Appointment of Designated Agent.** Owner hereby authorizes Managing Broker to appoint the Listing
152 Licensee as Designated Agent for the Owner, to the exclusion of any other licensees associated with
153 Broker. A Designated Agent for the Owner can and will continue to advocate Owner's interests in a
154 transaction even if a Designated Agent for the tenant (other than the licensee below) is also associated
155 with Broker. The Managing Broker hereby appoints Cory Willms to be the
156 Designated Agent to the Owner in this transaction.
- 157 b. **Appointment of Subsequent Designated Agent.** Owner hereby authorizes the Managing Broker, if
158 necessary, to appoint a licensee, other than the licensee named above, as Designated Agent for the
159 Owner, to the exclusion of any other licensees associated with Broker. This shall be accomplished
160 through an amendment to this Agreement, if necessary.

161 **B. Duties owed to all Parties to a Transaction.**

162 **Pursuant to the Tennessee Real Estate Broker License Act, every Real Estate Licensee owes the**
163 **following duties to every Buyer and Seller, Tenant and Landlord (collectively "Buyers" and "Sellers")**
164 **unless otherwise provided by law:**

- 165 1. To diligently exercise reasonable skill and care in providing services to all parties to the transaction.
- 166 2. To disclose to each party to the transaction any Adverse Facts of which licensee has actual notice or
167 knowledge.
- 168 3. To maintain for each party in a transaction the confidentiality of any information obtained by a licensee
169 prior to disclosure to all parties of a written agency agreement entered into by the licensee to represent
170 either or both parties in the transaction. This duty of confidentiality extends to any information which
171 the party would reasonably expect to be held in confidence, except for information which the party has
172 authorized for disclosure or information required by law to be disclosed. This duty survives both the
173 subsequent establishment of an agency relationship and the closing of the transaction.
- 174 4. To provide services to each party to the transaction with honesty and good faith.
- 175 5. To disclose to each party to the transaction timely and accurate information regarding market conditions
176 that might affect such transaction only when such information is available through public records and
177 when such information is requested by a party.
- 178 6. To timely account for deposits and all other property received from any party to a transaction and
- 179 7. A) To refrain from engaging in self-dealing or acting on behalf of licensee's immediate family, or on
180 behalf of any other individual, organization or business entity in which licensee has a personal
181 interest without prior disclosure of such personal interest and the timely written consent of all parties
182 to the transaction, and
- 183 B) To refrain from recommending to any party to the transaction the use of services of another
184 individual, organization or business entity in which the licensee has an interest or from whom the
185 licensee may receive a referral fee or other compensation for the referral, other than referrals to other
186 licensees to provide real estate services, without timely disclosure to the party who receives the
187 referral, the licensee's interest in such referral or the fact that a referral fee may be received.

188 **C. Duties owed to Client.**

189 **In addition to the above, the licensee has the following duties to his/her Client if the licensee has become**
190 **an Agent or Designated Agent in a transaction, pursuant to the Tennessee Real Estate Broker License**
191 **Act:**

- 192 1. Obey all lawful instructions of the client when such instructions are within the scope of the agency
193 agreement between the licensee and licensee's client;
- 194 2. Be loyal to the interests of the client. Licensee must place the interests of the client before all others in
195 negotiation of a transaction and in other activities, except where such loyalty/duty would violate
196 licensee's duties to a customer in the transaction; and
- 197 3. Unless the following duties are specifically and individually waived in writing by a client, licensee shall
198 assist the client by:
- 199 A) Scheduling all Property showings on behalf of the client;
- 200 B) Receiving all offers and counter offers and forwarding them promptly to the client;
- 201 C) Answering any questions that the client may have in negotiation of a successful lease agreement
202 within the scope of the licensee's expertise; and

203 D) Advising the client as to whatever forms, procedures and steps are needed after execution of the
204 lease to fulfill the obligations as set forth herein.

205 Upon waiver of any of the above duties contained in subparagraph 11.C.3., a consumer must be advised in
206 writing by such consumer's agent that the consumer may not expect or seek assistance from any other
207 licensees in the transaction for the performance of the above duties.

208 **11. LIMITS ON BROKER'S DUTIES AND RESPONSIBILITIES AND DISCLAIMER.** Unless otherwise disclosed in
209 writing, it is understood and agreed that the real estate firms and real estate licensee(s) representing or assisting Owner or
210 the tenant are not parties to any lease agreement between Owner and the tenant and do not have or assume liability for the
211 performance or nonperformance of Owner or tenant.

212 Owner acknowledges and agrees that Broker: (a) is not an expert with regard to matters that could be revealed through a
213 survey, title search, or inspection of the Property; for the condition of Property, any portion thereof, or any item therein;
214 for any geological issues present on the Property; for the necessity, or cost of repairs; for hazardous or toxic materials; for
215 the availability and cost of utilities, septic or community amenities; for conditions existing off the Property that may affect
216 the Property; for uses and zoning of the Property, whether permitted or proposed; for applicable boundaries of school
217 districts or other school information; for proposed or pending condemnation actions involving the Property; for the
218 appraised or future value of the Property; for termites and wood destroying organisms; for building products and
219 construction techniques; for the tax or legal consequences of a contemplated transaction; or for matters relating to financing
220 (Owner acknowledges that Broker is not an expert with respect to the above matters and is hereby advised to seek
221 independent expert advice on any of these matters of concern to Owner. Owner further acknowledges that he has not relied
222 upon any advice, representations or statements of Brokers (including their firms and affiliated licensees) and waives and
223 shall not assert any claims against Brokers (including their firms and affiliated licensees) involving same); (b) shall owe
224 no duties to Owner nor have any authority to act on behalf of Owner other than what is set forth in this Agreement and
225 those duties contained in the Tennessee Real Estate Broker License Act of 1973 and the Tennessee Real Estate Commission
226 Rules, as amended; (c) may make all disclosures required by law and the Realtors® Code of Ethics; and (d) may disclose
227 all information about the Property to others.

228 Owner agrees to hold Broker (including firm and affiliated licensees) harmless from any and all claims, causes of action,
229 or damages (and shall indemnify Broker (including firm and affiliated licensees) therefrom) arising out of or relating to:
230 (a) Owner providing Broker incomplete and/or inaccurate information; (b) the handling of deposit money by anyone other
231 than Broker (if such deposit money is entrusted to such person by Owner); or (c) any injury to persons on the Property
232 and/or loss of or damage to the Property or anything contained therein.

233 **12. INDEMNITY.** Owner agrees to hold Broker harmless from all damage suits in connection with the leasing of the Property
234 and from liability from injury suffered by an employee or other person whomsoever. Broker shall not be liable for any
235 error of judgment or any mistake, in fact or in law, or for anything which it may do or refrain from doing hereinafter,
236 except in cases of willful misconduct or gross negligence. Notwithstanding any other provisions to the contrary, Broker
237 shall under no circumstances have any liability greater than the compensation actually paid to Broker hereunder including
238 commissions, excluding any commission amount paid to a cooperating real estate broker, if any.

239 **13. HOLD HARMLESS.**

240 Owner agrees to complete the Lead-Based Paint Disclosure if required by law and said information has not otherwise been
241 disclosed in writing. Owner is not aware of any other defect or environmental factor which would affect the value of or
242 structural integrity of improvements on the Property or the health of occupants, except those that have been previously
243 disclosed to Broker in writing. Owner agrees that Owner shall be solely responsible for any misrepresentations or mistakes
244 on the listing data wherein Owner has supplied such information. Owner further agrees to hold Agents and firm harmless
245 and indemnify them from any claim, demand, action, liability or proceedings resulting from any omission, alleged omission
246 or misrepresentation by Owner on said forms and/or for any material fact that is known or should be known by Owner
247 concerning the Property and that is not disclosed to Agents and to provide for defense costs including reasonable attorney's
248 fee for Agents and firm in such an event. Owner is not aware of any other defect, environmental factors or adverse facts
249 (as defined in Tenn. Code Ann § 62-13-102) concerning the Property.

250 **14. OTHER PROVISIONS.**

251 **A. Binding Effect, Entire Agreement, Modification, and Assignment.** This Agreement shall be for the benefit of, and
252 be binding upon, the parties hereto, their heirs, successors, legal representatives and permitted assigns. This
253 Agreement may only be assigned with the written consent of both parties. This Agreement constitutes the sole and
254 entire agreement between the parties hereto and no modification of this Agreement shall be binding unless signed by
255 all parties or assigns to this Agreement. No representation, promise, or inducement not included in this Agreement
256 shall be binding upon any party hereto. Any assignee shall fulfill all the terms and conditions of this Agreement.

- 257 **B. Governing Law and Venue.** This Agreement is intended as a contract for the management of real property and shall
 258 be interpreted in accordance with the laws and in the courts of the State of Tennessee.
- 259 **C. Time of Essence.** Time is of the essence of this Agreement.
- 260 **D. Terminology.** As the context may require in this Agreement: (1) the singular shall mean the plural and vice versa;
 261 (2) all pronouns shall mean and include the person, entity, firm, or corporation to which they relate; (3) the masculine
 262 shall mean the feminine and vice versa; and (4) the term day(s) used throughout this Agreement shall be deemed to
 263 be calendar day(s) ending at 11:59 p.m. local time unless otherwise specified in this Agreement. Local time shall be
 264 determined by the location of Property.
- 265 **E. Responsibility to Cooperate.** All parties agree to timely take such actions and produce, execute, and/or deliver such
 266 information and documentation as is reasonably necessary to carry out the responsibilities and obligations of this
 267 Agreement.
- 268 **F. Notices.** Except as otherwise provided herein, all notices, including demands, offers, counteroffers, acceptances, and
 269 amendments required or permitted hereunder shall be in writing, signed by the party giving the notice and delivered
 270 to the party at the address set forth below (or at such other address as the party may provide in writing) either: (1) in
 271 person, (2) by an overnight delivery service, prepaid, (3) facsimile transmission (FAX) (provided that an original of
 272 the notice shall be promptly sent thereafter if so requested by the party receiving the same), (4) by the United States
 273 Postal Service, postage prepaid, registered or certified return receipt requested or (5) Email. The parties agree that a
 274 faxed or emailed signature of a party constitutes an original signature binding upon that party. Notice shall be deemed
 275 to have been given as of the date and time it is actually received. Notwithstanding the above, notice by FAX shall be
 276 deemed to have been given as of the date and time it is transmitted if the sending FAX produces a written confirmation
 277 with the date, time, and telephone number to which the notice was sent.

278 Owner's address: _____
 279 _____
 280 _____
 281 _____, _____
 282 Fax # _____
 283 Email: _____

Broker's address:
 104 East Park Dr.
 Ste. 104
 Brentwood, TN 37027
 Fax # _____
 Email: **cory@summitnashville.com**

- 284 **G. Severability.** If any portion or provision of this Agreement is held or adjudicated to be invalid or unenforceable for
 285 any reason, each such portion or provision shall be severed from the remaining portions or provisions of this
 286 Agreement, and the remaining portions or provisions shall be unaffected and remain in full force and effect.
- 287 **H. Fair Housing.** Broker and his affiliated Licensees shall provide services without regard to race, color, creed, religion,
 288 sex, handicap, familial status, national origin, sexual orientation or gender identity. A request to observe
 289 discriminatory practices in the sale, lease, exchange, or option of property will not be granted.
- 290 **I. Tenant Information.** Owner acknowledges and understands: (i) that state and federal laws regulate the maintenance
 291 and disposal of certain personal information of consumers, such as social security numbers, drivers' license numbers,
 292 account numbers and other numbers that may be used to access a person's financial resources, and (ii) that contractual
 293 limitations with third-party providers of credit reports or other background information relating to prospective tenant
 294 may limit or prohibit Broker's dissemination of such reports/information. Owner agrees that Broker shall not be
 295 required to disclose any such information to Owner about a tenant or prospective tenant.

296 **15. SPECIAL STIPULATIONS.** The following Special Stipulations, if conflicting with any preceding paragraph, shall
 297 control:
 298 **BROKER TO BE COMPENSATED AS FOLLOWS:**
 299 **MANAGEMENT FEE: 8% OF THE MONTHLY RENT (MIN \$150.00/MO - MAX \$500.00/MO)**
 300 **LEASING FEE: 50% OF THE FIRST FULL MONTH'S RENT**
 301 **LEASE RENEWAL FEE: \$150.00 (INCLUDES PRE-RENEWAL CONDITION INSPECTION REPORT)**
 302
 303
 304
 305
 306
 307
 308

309 (Mark box if additional pages are attached.)

310 BY SIGNING THIS AGREEMENT, OWNER ACKNOWLEDGES THAT: (1) OWNER HAS READ ALL
311 PROVISIONS MADE HEREIN; (2) OWNER UNDERSTANDS ALL SUCH PROVISIONS AND DISCLOSURES
312 AND HAS ENTERED INTO THIS AGREEMENT VOLUNTARILY; AND (3) OWNER IS NOT SUBJECT TO A
313 CURRENT MANAGEMENT AGREEMENT WITH ANY OTHER BROKER.

314 LEGAL DOCUMENTS: This is an important legal document creating valuable rights and obligations. If you have
315 questions about it, you should review it with your attorney. Neither the Broker nor any Agent or Facilitator is
316 authorized or qualified to give you any advice about the advisability or legal effect of its provisions.

317 NOTE: Any provisions of this Agreement which are preceded by a box "☐" must be marked to be a part of this
318 Agreement. By affixing your signature below, you also acknowledge that you have reviewed each page and have
319 received a copy of this Agreement.

320 The party(ies) below have signed and acknowledge receipt of a copy.

321 _____	Summit Property Management, LLC
322 BY: Broker or Licensee Authorized by Broker	BROKER/FIRM
323 _____ at _____ o'clock <input type="checkbox"/> am/ <input type="checkbox"/> pm	104 East Park Dr.
324 Date	Address Brentwood TN 37027
325 Cory Willms	Phone: 615-496-7751
326 Print/Type Name	Email: cory@summitnashville.com

327 The party(ies) below have signed and acknowledge receipt of a copy.

328 _____	_____
329 OWNER	OWNER
330 By: _____	By: _____
331 Title: _____	Title: _____
332 Entity: _____	Entity: _____
333 _____ at _____ o'clock <input type="checkbox"/> am/ <input type="checkbox"/> pm	_____ at _____ o'clock <input type="checkbox"/> am/ <input type="checkbox"/> pm
334 Date	Date
335 _____	_____
336 Address	Address
337 Phone: _____ (H) _____ (Cell)	Phone: _____ (H) _____ (Cell)
338 _____ (W) Email: _____	_____ (W) Email: _____

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